Date Added	ITEM	Action	Officer and target date
06.12.2018	5. NEW CORPORATE RISK – BREXIT	Each Department to carry out risk assessment of the impact of Brexit. Chamberlain to provide Brexit update report	All departments/Chamberlain Next A&RM Meeting - 15 January 2019
06.12.2018	9. DEEP DIVE RISK REVIEWS (A) AIR QUALITY	Present a proposal for a new Clean Air Bill to the Port Health and Environmental Services Committee, emphasising the high element of risk posed by air pollution to the health and wellbeing of local inhabitants.	Presented to PH&ES Meeting - 8 November 2018 - *minute attached below COMPLETED
06.12.2018	9. DEEP DIVE RISK REVIEWS - HEALTH AND SAFETY	Further information to be provided regarding the number of incidents reported, comparing figures year-on-year, and compare figures from London Councils for the various Boroughs.	Director of Human Resources
06.12.2018	10. GENERAL DATA PROTECTION REGULATION (GDPR) AUDIT	The Chairman of Audit & Risk Management to be added to the list of Chairmen notified when Information Commissioner's Office is informed of a breach.	Comptroller
06.12.2018	13. FIRE SAFETY REVIEW – UPDATE ON THE RISK ASSESSMENTS AND ACTION PLAN	Circulate to Members of the Committee the findings of the study carried out by Butler & Young Associates into the fitting of sprinkler systems in the City Corporation's eight tower blocks.	Assistant Director, Barbican and Property Services Circulated December 2018 COMPLETED

06.12.2018	19. ANY OTHER BUSINESS INTERNAL AUDIT OF CITY OF LONDON POLICE KEY FINANCIAL CONTROLS – DRAFT REPORT UPDATE	1. Circulate to Members of the Committee the report which had been submitted to the Police Committee with proposals to enhance the Police Authority function within the Corporation.	Town Clerk COMPLETED
		2. Circulate to Members of the Committee the Action Plan to the Internal Audit Report and the Commissioner's response.	Town Clerk COMPLETED
		3. Early update on the Action Plan to the Internal Audit Report to be submitted at next Committee meeting.	The Commissioner Next A&RM Meeting - 15 January 2019

*MINUTE FROM PORT HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE – 8 NOVEMBER 2018

The Committee received a joint report of the Director of Markets and the Remembrancer which sought approval of London specific, focused proposals which would provide new adoptive powers for London local authorities to control emissions from combustion plant.

The Director of Port Health and Public Protection introduced the report adding that a resolution of the Audit and Risk Management Committee had been tabled at this meeting which asked that greater emphasis should be placed on the element of risk posed by air pollution to the health and wellbeing of local inhabitants. The Director advised that this would be incorporated as part of the revisions of the Air Quality Strategy in 2019.

The Remembrancer provided an overview of the timeline, explaining that following consultation, the proposals would be introduced as a private members bill in early 2019 with the intention of them either becoming law or informing policy.

A Member raised the point there were new boilers being installed at Golden Lane Estate and it was asked whether to reduce pollution, these could be made to comply with the tighter emission controls as set out in the report before Members. The Member also noted the emissions being produced from the bio mass system at St Giles Cripplegate Church.

In response, the Director of Port Health and Public Protection advised that officers were aware of past emissions issues with the biomass plant, and it was thought those issues had been resolved, but officers would investigate. With regards to the new boilers, officers agreed to look into this further, but advised that timing would be a factor and whether the installation would take place before the new legislation was passed.

The Director also responded to Members' comments on addressing emissions from existing generators, advising that from a practical standpoint this would be difficult and therefore the primary focus of the proposals would be on new equipment being brought into the City and setting a standard to control emissions, particularly in areas with poor air quality.

In response to the proposal to increase fines for stationary idling vehicles from £20 to £100, Members queried whether there was scope to increase this further. The Director of Port Health and Public Protection noted this comment to include at discussion during the consultation stage.

Responding to some of the points raised, the Remembrancer explained that setting emissions limits would be a matter for the Secretary of State based on scientific evidence, and with regards to setting a level of fines for stationary idling vehicles, comparable fines issued by other Local Authorities for a similar level of offence would also need to be considered.

A Member commented that the bill could expand into other areas to address the air and noise pollution caused by lorries and motorbikes at London Wall, and stationary vehicle idling at the Barbican Estate. In response, the Director of Port Health and Public Protection advised that points such as these could be incorporated into the Air Quality Strategy in 2019 which would be brought to the Committee for discussion at a later date. He also advised that sufficient resources would be required for enforcement, and an uplift in the base level budget for the Air Pollution Team would be sought.

RESOLVED – That the Committee approve the principles of the proposals and grant authority to consult with the Department of the Environment Food and Rural Affairs, the Greater London Authority, London Boroughs and other interested parties, and to seek the assent of London Councils.